

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Bowerhill Village Hall, Bowerhill, Melksham
Date: 13 November 2019
Start Time: 7.00 pm
Finish Time: 8.35 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Phil Alford, Cllr Pat Aves, Cllr Nick Holder, Cllr Jon Hubbard, Cllr Hayley Illman and Cllr Jonathon Seed (Chairman)

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager
Kevin Fielding – Democratic Services Officer
Jess Gibbons - Director Communities & Neighb'hood Services
Ian Gibbons - Director Legal, Electoral & Registration Legal, Electoral & Registration Services
Kieran Elliot – Senior Democratic Services Officer

Town and Parish Councils

Atworth Parish Council – Effie Gale-Side
Melksham Town Council – Sue Brown
Melksham Without Parish Council – Theresa Strange, Paul Carter, Richard Wood and John Glover
Seend Parish Council – John Williams

Partners

Wiltshire Police – Sergeant Dan Green
Melksham Seniors – Martin Pain

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
74	<p><u>Chairman's Welcome and Introduction</u></p> <p>The Chairman welcomed everybody to the Bowerhill Village Hall for the meeting of the Melksham Area Board.</p> <p>The Chairman welcomed the newly elected Wiltshire Councillor for Melksham Without South – Cllr Nick Holder and Jess Gibbons – Director Communities & Neighbourhood, Wiltshire Council.</p>
75	<p><u>Announcements</u></p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Melksham Community Campus planning update • Completion of Farmers Roundabout traffic scheme • Area Board impact 2018/19
76	<p><u>Wiltshire Police - update</u></p> <p>The Wiltshire Police update presented by Sergeant Dan Green was noted.</p>
77	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
78	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Tuesday 3 September 2019 was confirmed as the correct record.
79	<p><u>Declarations of Interest</u></p> <p>Agenda item No:11 Young Melksham grant funding application – Cllr Jon Hubbard. Chairman of Young Melksham. (Will not vote on or debate the item).</p>

80	<p><u>Community Governance Review – Melksham, Melksham Without and Seend</u></p> <p>Ian Gibbons - Director Legal, Electoral & Registration Legal, Electoral & Registration Services, Wiltshire Council and Kieran Elliot – Senior Democratic Services Officer, Wiltshire Council gave a short presentation that highlighted the Community Governance Review of Melksham, Melksham Without and Seend.</p> <p><i>(The power point presentation is attached)</i></p> <p>The Chairman thanked Ian Gibbons and Kieran Elliot for their presentation.</p>
<p><u>CCG November</u></p>	
81	<p><u>Report back from 800th Anniversary Market Charter weekend</u></p> <p>Adrienne Westbrook from the 800th Anniversary Working Group gave a short presentation that highlighted the weekend of events to celebrate Melksham’s 800th Anniversary of the granting of it’s Market Charter by Henry 111 in 1219.</p> <p>Events over the weekend of 27 - 29 September 2019 included:</p> <ul style="list-style-type: none"> • The Duke of Gloucester unveiling the 800th Anniversary plaque • Town Criers Contest • Medieval Banquet • Plantagenet Society Re-enactment <p>Pauline Baker rounded off the presentation with special 800th Anniversary celebrations poem which she had composed.</p>
82	<p><u>Report back from "Age Friendly Melksham" special meeting of the Area Board on 22 October</u></p> <p>Cllr Jon Hubbard reported back to the Area Board the discussion group feedback from the Age Friendly Melksham Area Board meeting held the Assembly Hall on 22 October 2019.</p> <p><i>(The power point presentation containing the discussion group feedback is attached)</i></p> <p>Cllr Hubbard outlined drafting Melksham’s ‘Age Friendly Action Plan’</p> <ul style="list-style-type: none"> • The goal of making Melksham a more age-friendly town would require

this work to be taken to the next level through engaging specialist support

- reviews of programme management, partner engagement, external funding opportunities

- stakeholder consultation and production of 3 year Age Friendly Action Plan

Objective 1

- Research and collation of all consultation outcomes to date, including relevant strategies and associated implementation plans and delivery reports, as relevant to the domains of the Age Friendly framework and the wishes of local stakeholder

Objective 2

- An evaluation of current management arrangements and recommendations to build a collaborative multi-agency approach across the public, private and voluntary sectors locally to take forward this work

Objective 3

- An investigation of the funding environment and opportunities to resource this programme of work on a sustainable basis

Objective 4

- Engagement and consultation with stakeholders through events, surveys and other methods, as appropriate, to develop a shared programme of work

Objective 5

- The presentation of findings to the Steering Group and partners of a 3 year Age-Friendly Action Plan with short, medium and long term outcomes together with recommendations for next steps

Decision

Cllr John Hubbard awarded £3,000 towards a Feasibility Study for the Age Friendly Melksham project

The Steering Group wished to advertise a contract up to a value of £10,000, to

	<p>which match-funding contributions are being sought from:</p> <ul style="list-style-type: none"> • Melksham Forum 55 Seniors (£3,000 agreed) • Melksham town and parish councils <p>The Chairman thanked Cllr Hubbard and Peter Dunford for their presentation.</p>
<p><u>Age Friendly Melksham</u></p>	
<p>83</p>	<p><u>Area Board sub groups</u></p> <p>Melksham Community Area Transport Group – Cllr Jon Hubbard</p> <p>The notes and funding actions of the meeting dated 17 October 2019 were agreed.</p> <ul style="list-style-type: none"> • Melksham, Lowbourne and Church Lane - bus shelters to be funded by Town Council at £9,000 • Melksham, Union Street - request agreed for feasibility study for reversing one way traffic flow • Melksham, Bath Road Bell Court - sign agreed to deter HGVs turning at £100 • Melksham, Snarlton Lane – request agreed for “No Access to Snarlton Farm” sign at £100 • Melksham, Snarlton Lane - request agreed for warning sign and coloured high friction surface
<p>84</p>	<p><u>Written Partner Updates</u></p> <p>Written updates contained in the agenda pack were received from the following partners:</p> <ul style="list-style-type: none"> • Dorset & Wiltshire Fire and Rescue Service • NHS Wiltshire/Clinical Commissioning Group • Healthwatch Wiltshire • Melksham seniors Forum • Melksham Town Council

	<p>The Chairman thanked all partners for their updates.</p>
85	<p><u>Grant Funding</u></p> <p>The Area Board members were asked to consider two applications to the Community Area Grants scheme.</p> <p>Decision Atworth Village Hall and Recreation Ground committee awarded £2,483 towards the replacement of tables and chairs at Atworth Village Hall</p> <p>Decision Art House Café awarded £995 towards a new power-assisted front door</p>
86	<p><u>Youth Grant Funding</u></p> <p>The Area Board members were asked to consider one application to the Youth Grants scheme.</p> <p>Decision Young Melksham awarded £5,000 towards the operation of the No Limits SEND Youth Club</p> <p><i>Note: Cllr Jon Hubbard did not vote on or debate this item</i></p>
87	<p><u>Public questions</u></p> <p>A question was raised as to the future of Melksham House.</p> <p><i>a) That planning proposals for the Melksham House site would go before Wiltshire Council's Cabinet, at it's January 2020 meeting.</i></p>
88	<p><u>Close</u></p>

November 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

Three CCGs to merge

Over September and October we've been progressing the proposal to merge with Bath and North East Somerset, and Swindon CCGs.

In September, the GPs in the region voted in favour of the merger proposal. Following this the Governing Bodies of the three CCGs agreed to submit an application to merge to NHS England and Improvement. This application was made with a proposed merge date of 1 April 2020.

We are pleased to say that NHS England and Improvement have approved our application and we will become BSW CCG in April next year.

We will continue to provide you with updates over the coming months.

New Chief Operating Officer for Wiltshire

Earlier in the year we started building one management structure for the three CCGs to take us into the possible merger and a lot of those roles are now in place, with some vacancies still to be filled.

In the new structure, each of the three CCGs has a Chief Operating Officer role. Ted Wilson, Director of Community Services and Joint Commissioning, has been appointed as Acting Chief Operating Officer for Wiltshire. Recruitment is ongoing to find a permanent appointee.

The Chief Operating Officer for Bath and North East Somerset CCG is Corinne Edwards and Swindon CCG are also currently recruiting for their COO.

Our Health Our Future – the results

Earlier in the year we asked the people of Bath and North East Somerset, Swindon and Wiltshire to help us shape the future of local health and care services.



More than 2000 people took part in Our Health Our Future by completing a survey and talking to us at events and on the streets.

People taking part in the survey said they would like to be given the opportunities, advice and information they need to live healthier lifestyles and be more aware of symptoms of diseases such as diabetes and high blood pressure so they could seek help earlier.

They said it should be easier to see staff at surgeries and waiting times for appointments and operations in hospitals should be reduced.

Lots of respondents also said they didn't always feel listened to or taken seriously by the health and care professionals they saw. Younger respondents said they would value better access to mental health services and support.

The survey results, alongside separate findings collected by independent health champion Healthwatch, will now be used by health and care leaders as they develop plans for how services across the area will be organised over the next five years.

The Our Health Our Future website has the full results – www.ourhealthourfuture.org.

Governing Body meeting

Our next Governing Body meeting will be BaNES, Swindon and Wiltshire (BSW) Governing Bodies in common meeting on Wednesday 13 November 2019 at 5.00pm at Cumberwell Park, Bradford on Avon, Wiltshire, BA15 2PQ.

You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive.

Keep up to date with news and information from Wiltshire CCG on social media.



Health and Wellbeing - feedback

- **Need a central resource for signposting people to relevant activities**
 - **Better access to primary care and signposting to continued care**
 - **Use a variety of media – leaflets, online, newspapers, information points**
 - **Encourage online prescription service**
 - **Utilise existing networks for social prescribing**
 - **Provide a wide variety of accessible activities**
 - **Prevention important- promote stop smoking and healthy eating**
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- **Encourage builders to build accessible houses fit for older people**
 - **Provide a bus stop outside Spa Medical Centre**
 - **Pedestrian crossings need painting white**
 - **Railing on raised pavement on Bath Road**
 - **Bus shelter needed in Lowbourne over the bench**
 - **Traffic lights need to “bleep” when pedestrians are crossing road**
 - **A place to talk and ask about help with utilities**
 - **Dangerous areas – Market Place signage and lack of lights near Melksham House**
 - **Trusted helpers to provide home repairs**
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Accessibility and Transport - feedback

- **Limitations of LINK funding, lack of LINK drivers and admin staff**
- **Funding needed to re-introduce “Hopper” bus to Royal United Hospital**
- **Lack of advertising of reasonably priced transport services**
- **More parking for Blue Badge holders needed**
- **More toilets needed**
- **Bus drivers need to slow down at stops in case passenger cannot see in time to request the bus to stop**

- **Lack of bus shelter/stop at Spa Medical Centre**
- **Zebra crossings need repainting**
- **Lack of awareness regarding services**
- **Shopper bus not open to paying passengers**
- **Public transport limitations**
- **Community bus provides service to clubs, but lack of knowledge and advertising of service**

Supported Living- feedback

- **Need more facilities that are affordable**
- **Need for “extra care” housing – supported living with communal facilities**
- **Housing integrated into a community**
- **Housing for those in between care – where you can stay with your partner or have some care available**
- **Knowledge where the carers are in case of need**
- **Environmental factors of heating and accessibility**
- **Mixture of housing needed for integration eg bungalows**
- **Need for shared facilities to decrease isolation eg gardens, washing**

Combatting Social Isolation - feedback

- **Lack of confidence**
- **No longer driving**
- **Health issues, particularly mental health**
- **Motivation**
- **Need company of own age group and interest**
- **Lack of support**
- **Finding out who is on their own – need referrals especially if widowed**
- **Feeling “alone” rather than “lonely”**
- **Who to talk to in a crisis?**

- **Scared of being ill and being alone**
 - **Need to connect retired people with skills to those with needs: a win-win situation**
 - **Don't want groups or activities, just want something simple like a meal out**
 - **Motivation is a big issue**
 - **Struggle to leave home for health reasons**
 - **Blenheim House is looking for people with IT skills to share**
 - **Giffords Court residents are organising activities and trips themselves**
 - **Get put off by being labelled "old" - but don't feel it!**
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Priorities for action:

1. Need for a directory of available services and professional contractors who can do small odd-jobs like change a lightbulb at subsidised cost

2. Share and raise profile of professional services available e.g from Richmond Fellowship, Carers Support Wiltshire “Make a Friend, Be a Friend”, and Local Area Co-ordination

Work and Financial Security - feedback

- **Need for flexible working to keep experience and reduce the costs of recruitment.**
- **Work supports health and provides a sense of purpose and valued relationship**
- **Barriers include perception of and prejudice against older workers, losing expertise, burnout, health and caring responsibilities, mental health, lack of IT skills, adaptability to change**
- **HR and line managers should encourage a “midlife MOT” and provide incentives and opportunities to older staff to encourage them to perform better at work**

- **State pension age for women, menopause and hidden problems, women seen as carers**
- **Adult education in later life is a daunting process**
- **Redundancy more difficult for those aged over 50 years – need training and apprenticeships for this age group**
- **Digital exclusion faced in making job applications**
- **Financial security lacking, state pension is taxable**
- **Lack of confidence at getting back in to work**
- **Nobody wants retirement**

End of Life Care - feedback

- **Stigma attached to end of life - “waiting for God”**
- **Feel a burden to the family**
- **When one partner dies this can lead to a decline in health and increased isolation for the surviving partner**
- **Media scare stories**
- **Need to talk more about end of life and death in a humorous/creative way**
- **End of life education needed earlier**
- **Emotional trauma of death of loved ones**
- **End of life information is out there but people are not signposted to it well enough eg Power of Attorney**

- **Young people do not plan early enough for their old age**
- **The costs of funeralcare have doubled**
- **Lack of information on burial options and “green funerals”**
- **Some over 50s leave work due to ill health and do not have the financial means to support themselves in later life**
- **More affordable housing for seniors is needed**
- **Lack of signposting and knowledge of care options**
- **People in care can end up far away from families unless they are self-funded**
- **People are living longer, waiting lists for care homes**
- **Visits of health care workers are time restricted**
- **Care workers are poorly trained and poorly paid**
- **Should have the option and help to live at home**

Priorities for action:

- 1. An “Age Friendly Roadshow” to provide information and financial advice to allow early end of life and estate planning**
- 2. A “Social Tax” of 40p to reduce the social care burden on local authorities - National Insurance ringfenced funds could ensure guaranteed payment for services in later life**
- 3. A national plan for care home building, properly funded, like in Switzerland and Germany**
- 4. A programme of fun and creative education as a way to discuss end of life issues without the stigma**
- 5. Grants available to adapt homes**

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